

## Create a Personnel Action Request (PAR)

- Use the PAR Action “Admin Records Corrections” and the PAR Reason “Other”
- Input “B.O.P.” under PAR Data for “Other Type”
- Enter the following information in the “More Information” block:
  - (A) I hereby apply for the FY2025 NCOLCoE and SGM-A Fellowship Program. I understand I cannot compete for any other program listed at <http://www.hrc.army.mil/bop>.
  - (B) I understand I may be required to reimburse the U.S. Government the costs of training, if I voluntarily or involuntarily fail to complete the Master’s Degree with Penn State/Syracuse University or the required service obligation.
  - (C) I understand that I am not eligible to compete for CSL or a nominative assignment until after successful completion of the Master’s Degree Program and three years as an instructor at the NCOLCoE and SGM-A. Selection on CSL or nominative list during 3rd year of instructor requirement will normally result in PCORD/report date for assuming CSM/nominative duties being after 3rd year of instructor requirement is fulfilled.
  - (D) My email address is: xxxxxxxx.x.xxxxxxx.mil@army.mil.
  - (E) My school preference is: (PENN STATE or SYRACUSE UNIVERSITY)

### Step 1 of 4: Request Data

Save

Effective Date 01/31/2023

PAR Status Draft

PAR Action Admin Records Corrections

PAR Reason Other

Eligibility Status Not Required

#### ▼ Soldier Data

UIC W3QTA1

UIC Description W3QT USASMA SMC DIRECTORATE

Component Active

Category ACMS-Force Structure Unit-Avail Pers

Rank SGM

Grade E9

Duty Status Present for Duty

#### ▼ PAR Data

\*Effective Date 01/31/2023

\*Other Type B.O.P.

#### \*More Information

(A) I hereby apply for the FY2024 NCOLCoE and USASMA Fellowship Program. I understand I cannot compete for any other program listed at <http://www.hrc.army.mil/bop>.  
(B) I understand I may be required to reimburse the U.S. Government the costs of training, if I voluntarily or involuntarily fail to complete the Master’s Degree with Penn State/Syracuse University or the required service obligation.  
(C) I understand that I am not eligible to compete for CSL or a nominative assignment until after successful completion of the Master’s Degree Program and three years as an instructor at the NCOLCoE and USASMA

- Attach all documents listed on the Fellowship Application Checklist
- Route PAR through your Battalion and Brigade to the following UDL
  - **AC\_HRC\_ENL\_Sergeant\_Major\_Actions Active Enlisted Sergeant Major**