



Educating Today's Leaders for Tomorrow

SMC Business Casual Guidance







United States Army Sergeants Major Academy

Fort Bliss, Texas 79918-8002







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SMC Business Casual Appropriate Dress Goals

The primary goal of the SMC appropriate dress guidelines is to convey a professional image while allowing a more relaxed operating atmosphere within the educational environment. Every person within the SMC is personally responsible for maintaining a professional appearance at all times during the workday when business casual has been deemed the uniform of the day. How individuals present themselves conveys a strong message about not only them, but about the professionalism of the organization.

In general, appropriate clothing should be clean, neat, pressed or free of wrinkles, and in good condition (not excessively worn or faded). Wearing clothing defined as Inappropriate can be considered a direct contradiction of the stated guidelines.







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Appropriate Business Casual Examples

Males

Examples of business casual attire for males include collared shirts (such as knit, polo, or banded collar-type), sweaters (including turtlenecks), pressed or ironed casual slacks (such as khakis or chinos), and socks and shoes. Shirts with small, tasteful insignia or logo (e.g., Polo, Nautica, or golf shirts) are acceptable. Shirts should be tucked in.

Females

Examples of casual attire for women include casual dresses, pressed or free of wrinkles, casual slacks (such as khakis or chinos), skirts (including loose-fitting split skirts), sweaters (including turtlenecks), and blouses.







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Inappropriate Business Casual Examples

- Jeans of any kind or color
- Capri, cargo, tactical (5.11, Propper, Blackhawk, Vertex) or bellbottom pants
- Sweatshirts, sweatpants, or athletic gear
- T-shirts, halters, tank tops, or crop tops
- ☐ Athletic shoes, deck shoes, work or hiking boots
- □ Casual sandals or flip-flops
- □ Shorts
- ☐ Shirts with slogans

Judgement and common sense are important. As a general rule, if you aren't sure whether an article of clothing is appropriate, don't wear it.







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Business Casual Examples











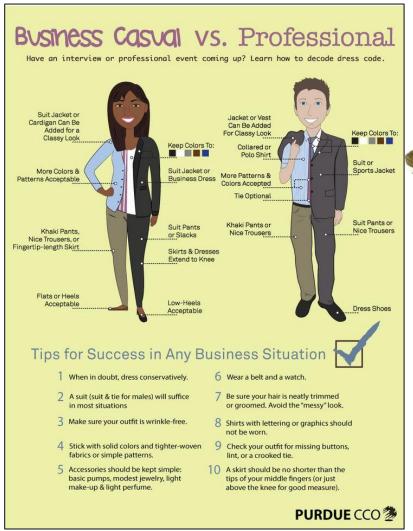






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Business Casual Examples













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QUESTIONS



